

Information clause on whistleblowing for the Whistleblower

In fulfillment of the information obligation regarding personal data, in accordance with Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), I inform you that:

1. The controller of your personal data provided in the report is ARGOS MULTILINGUAL sp. z o.o. with its registered office in Krakow, ul. Mogilska 100, 31-546 Kraków, entered in the Register of Entrepreneurs of the National Court Register by the District Court for Kraków-Śródmieście in Kraków, XI Economic Department of the National Court Register under KRS number: 0000352503.
2. ARGOS processes your personal data for the purpose of fulfilling legal obligations incumbent on the controller (legal basis for processing: Article 6(1)(c) of Regulation (EU) 2016/679 of the European Parliament and of the Council), for purposes related to whistleblowing under the internal procedure referred to in Article 24 et seq. of the Law on the Protection of Whistleblowers of June 14, 2024.
3. In connection with the processing of data for the purposes indicated in point 2, your personal data may be shared with other recipients or categories of recipients of personal data. These recipients may be entities authorized to receive your personal data under and within the limits of the law. The data will be processed internally in terms of communication channels with the whistleblower as part of the internal notification procedure, as well as the ARGOS email host for the email notification channel, and in the event of consent, making a notification in bad faith (i.e., in the absence of reasonable grounds for assuming that the reported information is true at the time of the notification and that it constitutes information about a violation of the law), or a request from public authorities or courts conducting investigations, pre-trial or judicial proceedings, may be shared with these public authorities or courts, as well as within the framework of the secrecy of the legal profession.
4. Your personal data will be processed and retained for the period provided for in the ARGOS Internal Report Regulations or the period necessary for the implementation of the purposes of the processing indicated in point 2, i.e., for the fulfillment of legal obligations incumbent on the controller, for a period until such obligations are fulfilled, but no longer than 3 years after the end of the calendar year in which the follow-up actions were completed, or after the completion of the proceedings initiated by such actions.
5. In connection with the processing of your personal data you have the following rights: the right to access the content of the data, the right to rectify the data, the right to delete the data after ARGOS has fulfilled the obligations provided for in Article 24 et seq. of the Law on the Protection

of Whistleblowers, the right to restrict the processing if the collected data is not relevant to the processing of the application.

6. You also have the right to lodge a complaint to the supervisory authority – the President of the Personal Data Protection Office, ul. Stawki 2 00-193 Warszawa.
7. Your data will not be subjected to automated decision-making processes, including profiling.
8. The data controller has no intention of transferring personal data to a third country or international organization.
9. The provision of your data is voluntary, but failure to provide data will result in your Report being left unprocessed.

**Information clause on whistleblowing for the
person to whom the report applies
and for a person helping to make the report
or a person associated with a Whistleblower**

In fulfillment of the information obligation regarding personal data, in accordance with Article 14 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), I inform you that:

1. The controller of your personal data in the form of name, surname, position, place of employment, contact details, other data provided to ARGOS MULTILINGUAL sp. z o.o. with its registered office in Krakow, ul. Mogilska 100, 31-546 Kraków, entered in the Register of Entrepreneurs of the National Court Register by the District Court for Kraków-Śródmieście in Kraków, XI Economic Department of the National Court Register under KRS number: 0000352503.
2. ARGOS processes your personal data for the purpose of fulfilling legal obligations incumbent on the controller (legal basis for processing: Article 6(1)(c) of Regulation (EU) 2016/679 of the European Parliament and of the Council), for purposes related to whistleblowing under the internal procedure referred to in Article 24 et seq. of the Law on the Protection of Whistleblowers of June 14, 2024.
3. In connection with the processing of data for the purposes indicated in point 2, your personal data may be shared with other recipients or categories of recipients of personal data. These recipients may be entities authorized to receive your personal data under and within the limits of the law. The data will be processed internally within the company as part of the internal notification procedure, as well as transferred to public authorities or courts conducting investigations, pre-trial or judicial proceedings in connection with violations of the law, as well as within the framework of the secrecy of the legal profession and to providers of electronic services.
4. Your personal data will be processed and retained for the period provided for in the ARGOS Internal Report Regulations or the period necessary for the implementation of the purposes of the processing indicated in point 2, i.e., for the fulfillment of legal obligations incumbent on the controller, for a period until such obligations are fulfilled, but no longer than 3 years after the end of the calendar year in which the follow-up actions were completed, or after the completion of the proceedings initiated by such actions.
5. In connection with the processing of your personal data you have the following rights: the right to access the content of the data, the right to rectify the data, the right to delete the data after ARGOS has fulfilled the obligations provided for in Article 24 et seq. of the Law on the Protection of Whistleblowers, the right to restrict the processing if the collected data is not relevant to the processing of the application.

6. You also have the right to lodge a complaint to the supervisory authority – the President of the Personal Data Protection Office, ul. Stawki 2 00-193 Warszawa.
7. Your data will not be subjected to automated decision-making processes, including profiling.
8. The data controller has no intention of transferring personal data to a third country or international organization.